



# Flathead County Emergency Medical Services Administrative Board

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Flathead County EMS  
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October 19, 2009  
Regular Meeting

## Members Present

Wayne Miller, MD  
Fran Laukaitis for Velinda Stevens  
Jason Spring  
Myrt Webb  
Bob Kun

## Others Present

Mark Peck  
Tim Soule  
Mary Granger  
Tom Kennelly  
Kris Long  
Dan Diehl  
Cody Westgard  
Lance Westgard  
Amanda Lindgren  
Rodney Dresbach  
James Brower  
Rob Bates, MD

## Call to Order

Meeting was called to order by Dr. Miller at 2p

## Approval of Agenda

MOTION to approve agenda as received, Spring

SECOND, Kun

Approved

## Approval of Minutes of September 21, 2009 Meeting

MOTION to approve the Minutes as mailed, Spring

SECOND, Kun

Approved

## Review and Adoption of Draft By-Laws

MOTION to adopt the Draft By-Laws, Webb

SECOND, Kun

After discussion to include wording to allow the hospital representatives to name one alternate per hospital, specific wording was added to Article III.

Approved

The adopted By-laws will be forwarded to the Commissioners for their review and approval.

## Paramedic Manager Update

Mark Peck, OES Director, introduced Tim Soule and gave a brief explanation of the position's responsibilities.

Medical Director Contract, Expiration and Extension

Rob Bates, MD, has sent a letter to the Board expressing a desire to resign as of October 31, 2009. After discussion of the process to be utilized in seeking a replacement, the following motions were made:

MOTION to advertize the opening locally, Webb

SECOND, Spring

Approved, with Kuhn voting against the motion.

Chief Diehl expressed the need to seek a medical director having no affiliation with either hospital. Bates indicated that such an expectation is not practical.

MOTION to extend Dr. Bates' contract through December 31, 2009, Webb

SECOND, Kun

Approved

Review of Current Account Balances and FY 2010 Budget

Peck reviewed current fund balances and explained the two accounts, # 2272 and 2273. Members of the Board acknowledged the need for more information and requested additional information regarding unit run volumes, levels of service, available equipment, etc. Kun requested a spread sheet of past purchases, by unit.

A brief history of the previous allocation being based on population was presented. Miller appointed Kun and Webb to serve on an *ad hoc* charged with reviewing past practices and to explore allocation recommendations. The Board will meet again in a special workshop meeting to receive the committee's report.

Open discussion followed at which time Chief Dresbach requested that the Board follow the previous distribution method during this "transition year" in order to hasten providing funds to units "operating in the red". It was the consensus of unit representatives attending the meeting that units depend on the allocations, having budgeted for them. This was challenged by Miller who pointed out that the levy was county-wide and that no unit should anticipate receiving a specific dollar amount. Miller asked those representatives present if any was denying services because of the delay in providing levy funds. All agreed no services were being denied. Peck proposed a partial allocation as a short-term remedy.

Consider West Valley Fire Request

West Valley Fire submitted a formal Special Funding Request in May, 2009. The request was submitted during the time when the EMS administrative structure was under-going restructuring; hence no action was taken. West Valley desires to become a transport unit and has asked for \$35,000 to purchase two used ambulances, indicating that the need to elevate the level of service in their response area has been identified. After significant discussion during which time Dresbach was questioned on priority spending within his organization and it was discussed that their Medical Director had not been consulted or advised.

MOTION to table consideration of West Valley Fire request, Webb

SECOND, Kun

Approved

Task requests

Peck and Soule to provide a detail listed of unit statistics, to include response level, run volume, equipment and personnel inventories, etc.

Peck and Soule to review past EMS organizational structures.

Peck and Soule to provide maps showing fire and EMS response areas in the county.

Member Term Lengths

Lots were drawn, per Commissioners' Resolution 2217, to determine term lengths, with the following result:

Bob Kuhn	December 31, 2010
Jason Spring	December 31, 2011
Velinda Stevens	December 31, 2011
Wayne Miller	December 31, 2012
Myrt Webb	December 31, 2012

Additional Citizen Comments

None at this time.

Future Agenda Item Requests

Peck has requested that the Board consider the need for a dedicated vehicle and the feasibility of the EMS office manager position becoming full time.

Future Meetings

A special workshop will be held on November 2nd, 2p, in Earl Bennett Building 3<sup>rd</sup> floor conference room to receive the *ad hoc* committee's report and the statistical spreadsheet.

The next regular meeting will be held on November 16, 2009, 2p in Earl Bennett Building 3<sup>rd</sup> floor conference room.

The meeting adjourned at 3:30p.

Respectfully submitted,  
Amanda Lundgren

